

Members present: Kevin M. McCormick John W. Hadley
John J. O'Brien Michael J. Kittredge, Jr.
Christopher A. Rucho

Mr. O'Brien convened the meeting at 7:02 p.m. and welcomed newly elected Selectmen John Hadley and Michael Kittredge. He also thanked Allen Phillips and Steven Quist for their service to the town and to this Board.

Read and Acceptance of Minutes from Previous Meeting

Motion Mr. McCormick to approve the regular session meeting minutes from May 16, 2012, seconded by Mr. Rucho, all in favor.

Motion Mr. McCormick to approve the regular session meeting minutes from May 21, 2012, seconded by Mr. Rucho, all in favor.

As there is no longer a quorum of the Board who were in attendance at the May 30, 2012 meeting, motion Mr. McCormick to send the regular session meeting minutes from May 30, 2012, to the Town Clerk for her records, seconded by Mr. Rucho, all in favor.

Board Reorganization

Motion Mr. Hadley to nominate Mr. McCormick as Chairman, seconded by Mr. Rucho, all in favor.

Motion Mr. Rucho to nominate Mr. O'Brien as Vice Chairman, seconded by Mr. Hadley, all in favor.

Motion Mr. O'Brien to nominate Mr. Rucho as Clerk, seconded by Mr. Hadley, all in favor.

Introduction of Jeffrey Nye, New Patrolman To The Board Of Selectmen

Police Chief Dennis Minnich joined the Board and presented Jeffrey Nye as a full-time patrolman for the West Boylston Police Department to fill the vacancy created by Timothy Charland. He stated that Mr. Nye comes to us with an excellent background, was a police officer for UMass Hospital, and has a lot of certifications. Mr. Gaumond reports that he has reviewed Mr. Nye's application with the town and sat with him. He was very impressed with his demeanor and candor and the fact that he believes in public service. He concurs with the Police Chief's recommendation and requests the Board's approval of this appointment.

Motion Mr. O'Brien to concur with the one-year appointment of Jeffrey Nye as a patrolman for the West Boylston Police Department, seconded by Mr. Kittredge. Vote on the motion – Messrs. McCormick, O'Brien, Hadley and Kittredge yes; Mr. Rucho abstains.

NEW BUSINESS

1. Concurrence on the appointment of Officers as special officers to be used for details during the period of July 1, 2011 to June 30, 2012.

Motion Mr. Rucho to concur with the list as provided by the Police Chief, seconded by Mr. O'Brien, all in favor.

Jen Breen, Recreation Director

Ms. Breen joined the Board to update them on what has been going on with the Recreation Program. She explained that about 18 months ago she volunteered to start running the Recreation Program for the town. In February the Parks Commission hired her for the position of Recreation

Director to provide programs on a more regular basis. She provided the Board with a copy of the Summer Calendar. Ms. Breen noted that in the past the Recreation Program was a vibrant program and she is working to bring that back. When the pool was closed she thinks people thought a Recreation Program would not be possible. She is running a two-week summer camp program and is working with the schools to use space at the Middle School. Her plan is to give kids something to do. When she did a camp over April vacation kids learned how to jump rope, and she encourages people to tell her what they would like to see. She is also trying to keep activities affordable and has made use of volunteers such as using the Senior Center to fill eggs for the egg hunt. A mother/daughter formal tea was held in the Historical Society. She is working hard and hopes that people in town will take advantage of some of these activities. The town's website has all the registration forms for all the programs and a calendar under www.westboylston-ma.gov. She also has a Facebook Page which she updates on a regular basis.

Both Mr. Rucho and Mr. McCormick congratulated Ms. Breen on what she has accomplished. Mr. Kittredge suggested leaving materials at the Library. Ms. Breen advised that she has used the library, Central Street Market and sent home backpacks to parents. She does not have an office or a phone. However, there is a phone line at the DPW with an answering machine and she calls in to retrieve messages. Mr. Hadley suggested using the Common Signboard to advertise. Ms. Breen advised that she has tried to make use of the sign for recreation activities. The Board thanked Ms. Breen for her hard work.

James Roach, 97 Lee Street

Mr. Roach joined the Board. He sent an email on May 28th requesting time before the Board to discuss an issue with the septic system on his property. He requests the Board allow him to remove trees to grade to the street. The Board of Health is reviewing the septic system installation and the Water District is reviewing the water lines in the area. Mr. Gaumond spoke with DPW Director Baruzzi who does not have any objection to the removal of the trees; however, there is a process and Mass General Laws requires a public hearing for the removal of shade trees. We could make a request for a public hearing by the Tree Warden, Mr. Baruzzi, for the removal of the trees or we are actually doing a public shade tree removal process for Phase 2 of our tree work. Mr. Roach's trees could be included in the hearing for our Phase 2 removal and it will cost him nothing. If the Board is in agreement we could add those trees to the list.

Mr. Roach provided the Board with a plan of his lot. He pointed out several dead trees on the property that will be coming down. There are white pines in that area. Mr. Roach indicated that the sight line is very poor and it is the street across from Brooks Crossing. Most of the other properties had their trees cleared when their houses were built. Mr. McCormick noted that when Lee Street was built there is a fire hydrant in the woods because they put the road in the wrong place. The area in front of the house is overgrown with dense pines. From the stone wall forward to the street Mr. Roach will cut down those pines. He added that a year and a half ago the town allowed his next door neighbor to grade to the street.

Motion Mr. Rucho to allow the trees to be added to the tree hearing we are planning to hold for Phase 2 of our tree cutting program, seconded by Mr. O'Brien, all in favor.

NEW BUSINESS (cont.)

2. Concurrence on the appointment of Keri Cicarelli, 334 Sterling Street as the Director of Veterans' Services effective June 17, 2012 for a term to expire on June 30, 2013 at an annual stipend of \$1,645.00

Motion Mr. Rucho to concur with the appointment, seconded by Mr. O'Brien. Mr. Gaumond explained that after Neil Norum, Director of Veterans' Services, provided notice of his intention to leave his position at the end of the fiscal year, we advertised and conducted interviews for his replacement. He stated that he never met somebody who is more excited to do essentially a volunteer position. Ms. Ciccarelli is attending night school and could not be here this evening. She is a member of the military, works for a corrections facility where her duties include veterans benefits. She has a lot of energy for public service and both Mr. Gaumond and Mr. Norum were impressed with her.

Vote on the motion – all in favor.

3. Concurrence on the appointment of Larry Salate, 382 Prospect Street to the Transportation Committee effective June 7, 2012 for a term to expire on April 30, 2015

Motion Mr. Rucho to concur with the appointment, seconded by Mr. O'Brien, all in favor.

4. Concurrence on the following Town Administrator June Reappointments:

Charles Witkus, Animal Control Officer (1 yr) & Steven Jones, Asst. Animal Control Officer (1 yr)

David Eckhardt, Con Com Rep. to Earth Removal Board (1 yr)

Michael Daley, Finance Director (1 yr)

Leslie Guertin, Town Accountant (1 yr)

Dale Keirstead, Cable TV Advisory Cmte (3 yrs)

Patrick Crowley & Christopher Rucho Cmty. Preservation Cmte. (3 yrs)

Motion Mr. O'Brien to concur with the Town Administrator's June reappointments as submitted, seconded by Mr. Kittredge. Vote on the motion – Messrs. McCormick, O'Brien, Hadley and Kittredge yes; Mr. Rucho abstains.

Mr. Gaumond will be holding off on the Open Space Implementation Committee appointments and will bring them forward at a future meeting.

5. Vote to reappoint the following Selectmen June reappointments:

Raymond Bricault, Finance Cmte. (3 yrs)

Patrick Crowley, Finance Cmte. (3 yrs)

Anna Marie Kraemer, Affordable Housing Trust Bd of Trustees, a/k/a Housing Partnership (2 yrs)

Motion Mr. Rucho to reappoint the Selectmen's June reappointments as submitted, seconded by Mr. Kittredge, all in favor.

6. Review Other Board Assignments

a. Earth Removal Board – Mr. Quist

Mr. O'Brien offered to serve. Motion Mr. Hadley to appoint Mr. O'Brien to the Earth Removal Board as the Board's designee, seconded by Mr. Rucho, all in favor.

b. TWPC – Mr. Phillips

Mr. Hadley offered to serve. Motion Mr. Rucho to appoint Mr. Hadley to the Town-wide Planning Committee as the Board's designee, seconded by Mr. Kittredge, all in favor.

c. Upper Blackstone Water Pollution Abatement District (alternate) – Mr. Phillips

Mr. Kittredge offered to serve. Motion Mr. Rucho to appoint Mr. Kittredge as the Board's alternate to the Upper Blackstone Water Pollution Abatement District, seconded by Mr. O'Brien, all in favor.

d. MBTA – Mr. McCormick

Mr. McCormick offered to continue. Motion Mr. Kittredge to appoint Mr. McCormick to the

MBTA as the Board's designee, seconded by Mr. Rucho, all in favor.

e. Parks Facilities Committee – Messrs. Rucho & O'Brien

Both Messrs. Rucho and O'Brien offered to remain. Motion Mr. Hadley to appoint Messrs. Rucho and O'Brien to the Parks Facilities Committee as the Board's designee, seconded by Mr. Kittredge, all in favor.

f. MWRA – alternate Mr. McCormick

Mr. McCormick offered to continue. Motion Mr. Rucho to appoint Mr. McCormick to the MWRA as the Board's designee, seconded by Mr. Hadley, all in favor.

g. Affordable Housing Trust Board of Trustees Mr. Quist

Mr. Gaumond explained that the Affordable Housing Trust Board of Trustees was created by the town to be a depository for funds to come to the town for affordable housing and it also serves as the Housing Partnership. Mr. Hadley offered to serve.

Motion Mr. Kittredge to appoint Mr. Hadley to the Affordable Housing Trust Board of Trustees as the Board's designee, seconded by Mr. Rucho, all in favor.

h. CMRPC alternate – Mr. Quist

Mr. Gaumond explained that a Planning Board member serves as the primary member and a Selectman serves as the alternate. Mr. McCormick offered to serve.

Motion Mr. Rucho to appoint Mr. McCormick as the alternate to CMRPC, seconded by Mr. Hadley, all in favor.

i. Bylaws Committee – Mr. Phillips.

As this is held by the current Chairman, motion Mr. O'Brien to concur with the appointment of Mr. McCormick to the Bylaws Committee, seconded by Mr. Rucho, all in favor.

j. Economic Development Committee – Mr. Rucho

Mr. Rucho indicated his interest in continuing, but noted that Mr. Hadley also serves on the Committee. Mr. Gaumond advised that Mr. Hadley was sworn in as a resident of the town and he does not see any reason why he could not continue as a citizen representative nor does he see any problem having two members of the Board serve on the Committee.

Motion Mr. Kittredge to appoint Mr. Rucho as the Board's designee on the Economic Development Committee, seconded by Mr. O'Brien, all in favor.

k. Municipal Buildings Committee – Mr. McCormick

Mr. McCormick would like to continue. Motion Mr. Hadley to designate Mr. McCormick as their designee on the Municipal Buildings Committee, seconded by Mr. Rucho, all in favor.

l. Source Water Protection Committee – Mr. O'Brien

Mr. O'Brien reports that this Committee has not been active and thus, this assignment will be passed over.

m. Transportation Cmte. ex officio – Mr. McCormick

Mr. McCormick would like to remain. Motion Mr. Rucho to appoint Mr. McCormick as the Board's designee on the Transportation Committee, seconded by Mr. Kittredge, all in favor.

n. Designer Selection Committee for school green project – Mr. Phillips

Mr. Gaumond advised that this assignment could be passed over.

1. School Budget Working Group - Mr. McCormick

Mr. Gaumond advised that this assignment could be passed over.

m. School Negotiations designee – Mr. McCormick

Mr. McCormick offered to remain. Motion Mr. O'Brien to appoint Mr. McCormick as the Board's designee on the School Negotiations team, seconded by Mr. Rucho, all in favor.

n. DPW Negotiations designees – Messrs. Phillips and Quist.

Both Messrs. Rucho and Hadley offered to serve.

Motion Mr. O'Brien to designate Messrs. Rucho and Hadley as the Board's designees on DPW Negotiations, seconded by Mr. Kittredge, all in favor.

o. Police Negotiations designees – Messrs. O'Brien and Rucho

Both Messrs. O'Brien and Rucho offered to remain. Motion Mr. Hadley to appoint Messrs. O'Brien and Rucho as the Board's designees on Police Negotiations, seconded by Mr. Kittredge, all in favor.

p. On-call Engineering RFP designee – Mr. Quist

Mr. Gaumond advised that he has interviews scheduled for this Friday and next Friday. Mr. Kittredge offered to serve and noted that he has been advised that he would only need to recuse himself on issues dealing with DPW salaries and promotions as his son is employed as the DPW Foreman.

Motion Mr. Rucho to appoint Mr. Kittredge as the Board's designee for the On-call Engineering RFP, seconded by Mr. O'Brien, all in favor.

q. Town Administrator Evaluation Form – Messrs. Phillips and O'Brien

Mr. Rucho offered to serve with Mr. O'Brien.

Motion Mr. Kittredge to concur with designating Messrs. O'Brien and Rucho to serve on the Town Administrator's Evaluation Form review team, seconded by Mr. Hadley, all in favor.

7. Consider voting to join the Northern Worcester Economic Target Area

Motion Mr. Hadley to join the Northern Worcester Economic Target Area, as we have been working on this project for five years and it will enable the town to give tax breaks to people who may want to put an addition on a building or come into town, seconded by Mr. Kittredge.

Mr. Gaumond added that the Board had issued this as a town goal a few years ago and we have been working on this. We brought in the Collins Center to spearhead this effort, the application has been completed and we received letters of support from all the other members of the Northern Worcester Economic Target Area. He will represent the town at the defense of the application to the Executive Office of Business Development at the end of June. We think it will be approved with no problem. He thanked the Economic Development Task Force for their work on the report and members of the Board of Selectmen for their leadership in having this as a goal, and the Collins Center for their work on the application. Vote on the motion – all in favor.

8. Vote to accept the following donations made to the Beaman Memorial Public Library on behalf of the town \$2,896.99 for lost or damaged books and other materials, donations for the use of printers and copiers, and the annual Adopt-a-Magazine fund drive, \$435.57 from local author Loree Griffin Burns following the successful launch of her most recent children's book, Citizen Scientist, and \$399.33 in donations from the public deposited in the Library's Donation Account to be used for the purpose of purchasing books and magazines

Motion Mr. Kittredge to accept the donations made to the Beaman Memorial Public Library on behalf of the town, seconded by Mr. Rucho, all in favor.

9. Vote to accept the sum of \$250 from Sentinel Security for the Bandstand on behalf of the town

Motion Mr. Rucho to accept the donations made to the Bandstand on behalf of the town, seconded by Mr. Kittredge, all in favor.

10. Tivnan Drive RFP

The Board authorized Mr. Gaumond to go out to bid for property on Tivnan Drive. He held a

bid opening on May 15, and two submissions were accepted and opened. He found both met the minimum level of review and he asked the Board if they would like to have the entire Board involved in the process and hold the discussion at a Board meeting or have a designee of the Board.

Motion Mr. Hadley to have an open meeting with the entire Board present, seconded by Mr. Kittredge. Mr. Gaumond suggested a special meeting. Mr. Hadley withdrew his motion and Mr. Kittredge withdrew his second as they will have this discussion under the July and August meeting agenda item.

11. Property Tax Administration RFP

Mr. Gaumond explained that the town goes out to bid for Assessor services and Regional Resources Group has provided those services and our principal assessor for a number of years. We went out to bid, received one proposal, which was opened on May 25th and he asked the Board for authorization to enter into a successor agreement with Regional Resources Group.

Motion Mr. Rucho to authorize the Town Administrator to enter into a successor agreement with Regional Resources Group for assessing services, seconded by Mr. Kittredge, all in favor.

MEETINGS, INVITATIONS & ANNOUNCEMENTS

1. Monday, July 11, 2-4:00 p.m., Municipal Transportation Rally at the South Station Concourse in Boston – Mr. Gaumond advised that for the first time in many years Chapter 90 funding has been delayed by action of the state Senate. The \$300,000 we are anticipating has not been released. The rally will be held on July 11th should any Board members wish to attend.

2. Discuss July & August Meeting Schedule

As July 4th is a holiday, the Board agreed to meet on July 18th to do their regular business, July 11th to listen to presentations for the Tivnan Drive project, and July 25th for their Facilities Improvement and Strategic Planning Committee. In August they will meet on August 1 and 15 for regular business, August 8 for the Reservoir Motor Lodge public hearing and August 29th for the Facilities Improvement and Strategic Planning Committee. If there is no pressing business, the Board will cancel the August 1 meeting.

3. August 8, 7:00 p.m. Continuation of Public Hearing on Reservoir Motor Lodge

SELECTMEN'S REPORTS

Mr. Hadley thanked the people in West Boylston for the election and hopes to live up to their expectations. Mr. Kittredge thanked the over 1,000 people who came out to vote.

FUTURE AGENDA ITEMS

Mr. McCormick explained that under this agenda category Board members are able to add an item to a future agenda.

Mr. Hadley would like to get cameras in all public meetings, if possible. Mr. Rucho explained that the Board has discussed this and tried to make it work, however, we only have one room with a camera and the biggest concern is getting volunteers. We have talked about making it easier and the ability to just hit a record button. He noted that this evening they are training a new volunteer to cover the cameras. Mr. Kittredge, who previously volunteered and covered meetings, questioned whether or not with the new style camera you needed to switch cameras. Mr. Gaumond added that to tape all the meetings, they would all have to be held in Meeting Room 1. When he first started the Town-wide Planning Committee used to be television, however, that was due to the fact that Charlie Greenough operated the camera and was a member of the committee. Mr. Rucho's understanding is that the cable

station hired somebody to help them out. Mr. Gaumond believes that person works on all the programming you see on the cable station. Mr. Rucho suggested inviting that person in to meet with the Board.

Mr. O'Brien read a story in today's edition of the Telegram & Gazette in which a Selectman from the Town of Holden would like to have a discussion about the sewer budget and what the towns pay to the City of Worcester. He would like to look into that. Mr. Gaumond's expectation is that we will be receiving an invitation on that and he will bring it to the Board.

With no further business to come before the Board, motion Mr. O'Brien at 8:05 p.m. p.m. to adjourn, seconded by Mr. Kittredge, all in favor.

Respectfully submitted,

Approved:

Nancy E. Lucier, Municipal Assistant

Kevin M. McCormick, Chairman

John J. O'Brien, Vice Chairman

Christopher A. Rucho, Clerk

John W. Hadley, Selectman

Michael Jr. Kittredge, Jr., Selectman